



Tigerville Fire Department
Minutes of Commissioner Meeting - April 8, 2010

Chairwoman Ann Trammell called the meeting to order at 7:00 PM. Commissioners Ken Ward, Reggie Ecarma, Beth Ledford and Steve Pasternack and Chief Ledford were also present. Commissioners Bobby Richardson and John Harris were absent.

- I. Steve Pasternack gave the invocation.
- II. Approval of Minutes: The minutes of the meeting of March 11 were approved.
- III. Public Comment - there was no public comment.
- IV. Treasurer's Report: Steve Pasternack presented the treasurer's report. The March income statement (see attached) showed we were approximately \$1,058 under spent in our operating expense budget. Significant expenses incurred in March, including the completion of the pay back of the advance of tax revenues from Greenville County and payment of the USDA loan. Although year to date spending is about \$21,000 favorable to budget, Steve Pasternack emphasized he is unable to forecast tax collection monies for the remainder of the year and thus forecast whether we will remain favorable to budget for the rest of the year.

Steve also presented a pro forma monthly cash flow analysis for March and for the fiscal year to date. He pointed out that the March data was preliminary since the official March report from the Greenville County Treasurer's office will not be available until mid-April. However, the attached report reflects the data received since the meeting. Cash flow for March was about -\$36,800. This was due to the small amount of tax receipts (i.e., \$9,270) received from Greenville County offset by the \$15,000 advance pay back, and the \$14,000 paid by the county to the USDA. Year to date cumulative cash flow is about +\$6,350. There is about \$64,500 in cash available to the TFD.

The Commission accepted the Treasurer's report.

V. Chief's Report:

- Chief Ledford reported there were 28 calls in March: 3 outside fires, 19 medical 2 MVAs, 3 service and 1 false alarm.
- Personnel completed 142.5 hours of training in February.
- Plywood has been installed over the mezzanine.
- Eight air packs have been tested and repaired.
- Forestry Grant: The TFD is waiting for the approximate \$1,000 grant monies to be received.
- Truck repairs: Medic-1 had the light bar wiring repaired.
- Outside yard work has been resumed.
- The UHF radios have been received and operating. These radios have resolved communication problems with the County.
- A donation of \$250 was received from Blue Ridge Electric for use of the TFD meeting room. A thank you letter will be sent.
- Two thousand dollars was received from Greenville County through the efforts of County Councilman Joe Dill. The monies are going toward new turnout gear for firefighters. A thank you letter will be sent to Mr. Dill.
- Revenue Rescue paid out \$544 for an accident in the district. The monies were deposited in the department's savings account.
- Chief Ledford was successful in obtaining \$77.40 owed to the department by Charter Communications.

The Commission accepted the Chief's report.

VI. Old Business:

- A. The proposed new bylaws for the Tigerville Fire District were approved with changes suggested by Reggie Ecarma and Ken Ward. The changes require that newly elected commissioners not be able to serve as a paid or volunteer firefighter nor be an immediate family member of a paid or volunteer firefighter. Current commissioners are exempted from this requirement until facing reelection as commissioner. During the discussion, Beth Ledford excused herself from the meeting.
- B. A press conference was held today to inform the public that there will be two public meetings to review and solicit input from district residents regarding the TFD's proposed 10 year plan for refinancing current debt and its capital need plan. The first meeting is at 9:00 am at the fire station. The second meeting is scheduled for April 13 at 7:00 PM at the Mountain View Elementary School. No mailing was done to the residents as planned at the last meeting because of cost issues.
- C. Chief Ledford reported there is a meeting scheduled on April 13 among neighboring fire districts to discuss the proposed ordinance

being developed by the County attorney to create a joint training district. The meeting will be at Lake Cunningham Fire Department.

- D. Chief Ledford reported the Department would be using United Healthcare for health insurance for the firemen.
- E. Chief Ledford has reached out to other Greenville County chiefs to host a chief's meeting. Because the calendar is fulfilled, Chief Ledford will follow-up in 2011.
- F. Steve Pasternack reminded commissioners that the filing with the SC Ethics Commission is due April 15.
- G. Important Dates: Chief Ledford reported he completed the Quarterly Fire Inspection Report for the first quarter. Also Chief Ledford reported that all tax filings for the first quarter have been submitted to the IRS and SC Department of Revenue.

VI. New Business

- A. Gowensville Tanker: Chief Ledford reported there is an opportunity to purchase a 1992 Ford diesel, 2,000 gallon tanker from the Gowensville Fire District. Gowensville is purchasing a new tanker and the 1992 tanker is redundant. Although Gowensville has the opportunity of selling the tanker to a private company, it prefers the truck go to a fire district needing a pumper. Chief Ledford said the cost to the TFD would not be greater than \$1,000. The commission approved the purchase of the tanker for no more than \$1,000 and that the truck meet operating standards.
- B. 2011 Budget: Steve Pasternack presented the 2100 budget (see attached) for the TFD that Chief Ledford and Steve had developed. The 2011 budget is approximately \$305,000 and about \$71,000 less than the 2010 budget. Significant changes from the 2010 budget include significantly less debt service and less worker's compensation expenses. The commissioners approved the budget.
- C. John T. Wood Resolution: The commission approved a resolution to name a bridge and part of a road in the fire district.
- D. Steve Pasternack reported that he is soliciting proposals from a few CPA firms for an annual financial audit. He hopes to provide a recommendation at the next meeting.
- E. Fund Raising: Chief Ledford reported there would be a fund raising bicycle race on April 25.

VII. Commissioner's Comments: None

VIII. The meeting was adjourned at 9:10 PM.

Steve Pasternack, Secretary-Treasurer